

## What does the SST do?

The student success team is comprised of four teachers and two parents that are dedicated to helping all students succeed in the 2014 – 2015 school year. As you know, ADV uses positive support for all students every day. The student success team has identified areas of concern for the school and created some guidelines for the teachers and parents. Below is a quick guide to the SST.

### Tardies-

- ❖ 2 in two weeks; Parent letter to be signed and returned and lunch reassignment.
- ❖ 4 total; Parent letter to be signed and a conference held with the teacher to come up with strategies to assist the parent and student.
- ❖ 7 total; Parent letter to be signed and a second conference held to update the plan to assist the parent and student.
- ❖ 8 total; the parent and student (if appropriate) will meet with the SST and the student will be placed on review status.
- ❖ 10 total; the SST may recommend that the student's enrollment status be reviewed by the principal and family.

### Absences-

- ❖ 5 unexcused- Parent letter to be signed and a conference held with the teacher to come up with strategies to assist the parent and student.
- ❖ 8 unexcused; the parent and student (if appropriate) will meet with the SST to determine if the student will be placed on review status.
- ❖ The school may send a district attendance representative for a home visit. Students with excessive absences may be referred to the District School Attendance Review Board (SARB)
- ❖ Partial Absence Students must attend at least half the school day to be given "present" status.
- ❖ Excessive *excused* absences will be reviewed on a case by case basis.

### Homework- In addition to consequences assigned by the teacher.

- ❖ 2 in two weeks; Parent letter to be signed and returned and lunch reassignment.
- ❖ 3 missed assignments; Student restrictions that include loss of recess
- ❖ 4 missed assignments; Parent letter to be signed and a conference held with the teacher to come up with strategies to assist the parent and student.
  - If improvement is not seen a referral to the SST will be made.
- ❖ 6 missed assignments; Parent letter to be signed and returned
- ❖ 8 missed assignments; the parent and student (if appropriate) will meet with the SST and the student will be placed on review status.

### **Behavior-(per grading period)**

- ❖ Immediate referral to the principal's office is at the discretion of the teachers.
- ❖ 1 – 3 incidents; Parent letter to be signed and returned with a lunch reassignment on the 2<sup>nd</sup> incident
  - If significant improvement is not seen, the teacher may refer the child to the SST
- ❖ 4 incidents; Parent letter to be signed and a conference held with the teacher to come up with strategies to assist the parent and student.
- ❖ 5 incidents; Parent letter to be signed and returned and lunch reassignment
- ❖ 6 incidents; the parent and student (if appropriate) will meet with the SST and the student will be placed on review status.
  - At any time the teacher and / or the parent can request a conference.

### **Dress code-**

- ❖ First violation- A letter will be sent home with a reminder of the dress code.
- ❖ Second violation; the office will call the parents to bring a change of clothes.
  - If the parent is unable to bring clothes, the students will be assigned lunch reassignment.
- ❖ Each violation after the second; the office will call the parents to bring a change of clothes and a lunch reassignment.
- ❖ After four lunch reassignments; Parent letter to be signed and a conference held with the teacher to come up with strategies to assist the parent and student.

### **Additional grounds for referral to the SST-**

Students are expected to adhere to the following school wide rules:

- ❖ No verbal or physical disrespectful behavior towards students, teachers, parents or staff.
- ❖ No willful destruction of school/ personal property, or theft.
- ❖ No open refusal to follow directions given by a teacher or school staff member.
- ❖ No sexual harassment, obscene gestures, or intimidation.
- ❖ No fighting; physical injury; no weapons or drugs.
- ❖ No throwing of any objects such as rocks, pencils, etc.
- ❖ Any other unacceptable behaviors mentioned in the PCS Code of Conduct.