

EXTENDED LEARNING PROGRAM Rates, effective: August 1, 2016

Registration fee (per family) **\$25.00**

**Your plan for frequency of care must be selected at registration: Changes are allowed with 2 weeks written notice only.**

**Care for 3 days/week or more:**

Weekly tuition, afternoons only \$50 per child

Weekly tuition, mornings only \$30 per child

Weekly tuition, mornings and afternoons \$70 per child

**Pro-rated Care: 1-2 days per week: Days must be selected at registration and may only be changed with 2 weeks written notice AND space available.**

Mornings only, \$20 per child

Afternoons only, \$35 per child

Mornings and Afternoons, \$50 per child

**Academie Da Vinci “6<sup>th</sup> grade and sibling”. - \$10 per siblings**

***Mornings:*** 6<sup>th</sup> grade students with younger enrolled siblings may arrive by carline in to the cafeteria at 8:20 am. Breakfast is not required. Ms. Renee will walk them over to the north building at 8:45-8:50 am.

***Afternoons:*** Younger siblings of 6<sup>th</sup> grade enrolled students will be walked over to the north building at 3:50 pm – 6<sup>th</sup> grade dismissal time. Then they will join their older sibling for supervised 6<sup>th</sup> grade dismissal in front of the north building. In this manner parents, will only need to drop off and pick up once per day.

*What do you need to do to sign up for this special program?*

1. Register for ELP – see Miss Renee any morning to complete forms and pay \$25.00 per year per family
2. Follow the timelines! 6<sup>th</sup> grade students may enter at 8:20am through carline. Younger sibs will be dismissed along with their older sibling at 3:50pm at the north building. You will be billed for time over the established timeline. Afternoon pick up for middle school ends at 4pm.
3. Pay the weekly fee of \$10.00 for this special service. This covers the 6<sup>th</sup> grader in the morning (8:20-8:45 and the younger sib in the afternoon 3:30-3:50). Checks due on Fridays for the following week. Checks must be made out to ADV and placed in the ELP box in the cafeteria of the south building.

\* Please note – this arrangement is only available to enrolled students in 6<sup>th</sup> grade with younger siblings also enrolled in ADV. We do realize that several 6<sup>th</sup> grade students and their siblings are already enrolled in ELP due to family work schedules. This program is not designed to take the place of regular ELP – the beginning and ending times will be enforced and the charge of \$1.00/minute will be applied for any extended care before or after school.

EXTENDED LEARNING PROGRAM (ELP)

The Extended Learning Program (ELP) will open at 7:00 a.m. Child/children must be signed in by a parent/guardian. OUR STAFF IS NOT ALLOWED TO SIGN IN STUDENTS.

**ELP will close promptly at 6:00 p.m.** A late fee of \$1.00 per minute (per child) after 6:00 p.m. will apply and must be paid to continue participation in the program. If you know you will be late, please phone the school and let the staff know your approximate arrival time. Service charge on returned checks \$30 per check or bank fee whichever is higher. Repeated concerns about returned checks will result in the school accepting money orders only.

All fees are non-refundable; there are no refunds for student absences.

Tuition is due every week. You may pay in advance for multiple weeks or entire month.

Please note children/child’s name and weeks paid on memo line.

Students may attend if their tuition and late pick up fees are currently paid.

A healthy snack is provided, however, if your child requires specific food items, or has allergies please provide their snack daily. Students are welcome to bring their choice of snack from home. Donations are always appreciated – bag of apples, oranges, bananas, grapes, vanilla wafers, etc.

**STUDENTS MUST BE SIGNED OUT BY PARENT/GUARDIAN** – Students will not be released to older siblings or anyone else, unless they are listed on the students forms and present a valid driver’s license.

In 3 cases of illness, we will immediately contact parents/guardians. If we cannot contact parent/guardian we will immediately call all emergency contact persons or anyone authorized to pick up the student. Please be sure all phone number are correct on the student’s forms.

It is the judgment of the instructor/director that if the child presents a health or safety risk to other children in the program, that child may be terminated from the program. Continual disruptions that hinder the quality of the program will also be cause for termination. Every effort will be made by personnel to correct all disruptive behavior, but in the event, that the disruptive behavior cannot be resolved in a reasonable length of time, the director may notify parents/guardians that termination will be enforced.

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Renee Sheremeta, Director, ELP

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Lucy Foran, Principal

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Parent/Guardian

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Student (s)