

**ACADEMIE DA VINCI CHARTER SCHOOL, INC.**  
**www.academiedavinci.org**  
**Board of Directors**  
**1060 Keene Rd**  
**Dunedin, FL 34698**  
**727-298-2778**

**MINUTES OF BOARD MEETING**

**LOCATION: Dunedin Fine Art Center**  
**Dunedin FL**

**Date/Time: December 18, 2018, 9:30 AM**

**I. Call to Order**

The meeting was called to order by President, Susan Latvala, at 9:35am.

**II. Roll Call**

A roll call of Directors was taken as follows: Susan Latvala, President; Steven Cerniglia, Vice President; Kyra Delaware, Secretary, Beverly Fisher, Director; Todd Still, Director; Terri Davis, Director; Syd Entel, Director; Erica Switzer, Director/PTA rep. Absent: Bob Symanski, Lynn Posyton.

Also present: Michelle Morgan, Principal; Alicia Sentner, accountant.

**III. Approval of Minutes**

The minutes of the November meeting were approved by the Board.  
Motion: Syd Entel; Seconded by Steven Cerniglia.  
After discussion, Adopted 8-0.

**IV. Principal Report**

Security – We can use allocation money from the state. Options were discussed. \$10,400 is requested to use to get a starting amount of security features. The Priority is keyless entry over cameras. Start with exterior doors, keyless entry. The company we want to use works well with DSG our tech company. We ordered a licence scanner already.

Michelle will get together a plan for next meeting to use the \$10,400 we got plus how to do the next phase with or without further allocations. She will

Get with Alicia and work it into the budget.

We reviewed the school academic goals. Last year we met all but 1. We went over the goals for the 2018-19 year.

We are using a new cleaning company now. Open Works!

Fencing costs for between the buildings are \$14,700. May use LCIR money.

Parking is being looking into.

Looking at different materials to use between the buildings for PE area. Possibly rubberized asphalt. It will be safer!

PTA is to explore what space and the feasibility of where to put the approved Storage container.

## **V. Tres Report**

October financials were reviewed. All looks good.

We got the A+ money (\$31,000) which will be used for staff bonus as already voted on.

Of the LCIR monies (\$316,928), \$250,000 was used for the purchase of the building. The remaining \$66,928 will be used for future capital improvements. Motion to accept by Terri Davis, Seconded by Kyra Delaware. After discussion approved 7-0.

We are still waiting for the attorney bill from the building purchase.

Motion to approve the October financials was made by Kyra Delaware and seconded by Todd Still. After discussion, approved 6-0.

## **VI. Unfinished Business**

None

## **VII. New Business**

Script is software that can help us go paperless. \$2,000 for first year. Want to Start by using it for field trips, registration forms, etc.

Motion to implement made by Kyra and seconded by Erica. After discussion, Approved 8-0.

### **VIII. Public Comment**

Shannon Evans, Hospitality Chair is sending out donation requests. She shared updated version of the school brochure and wanted okay to send this out with requests. Michelle will review and okay the brochure.

She suggested special lunch on Friday be Jimmy Johns and the pros and cons were discussed.

### **IX. Announcement**

None

### **X. Next Meeting**


The business of the Board being finished, the meeting adjourned at 11:00am.

The next regular meeting was scheduled for Tuesday January 29, 2019 at 9:30, in the Conference Room at Dunedin Fine Art Center.

Meeting minutes of December, 2018, originally taken by Kyra Delaware, Secretary and submitted to the board for review.

Motion to Approve Meeting Minutes of December, 2018 made by Terri Davis and seconded by Steven Cerniglia and approved by a vote of 7-0 at a regular meeting held on January 29, 2019

  
Susan Latvala, President

  
Kyra Jorgensen-Delaware, Secretary

